

# BASIC BUILD SITE GUIDELINES

The build site is always a place where safety comes first. In order to make your time and experience on the construction site productive and positive, please take a special note of these safety issues and keep them in mind when you are on-site.

## PARTNERS/SPONSORS AND GROUPS

Please be aware that partners/sponsors may be asked to volunteer on other build sites. All partners/sponsors and groups need a team leader on the build site on each scheduled build day.

## WHAT TO KNOW

- ❖ **Arrival time is 8:00 am. Please be on time!** Late comers arriving after **8:45 am.** , the start of the safety training, will be asked to come back another day.
- ❖ When you arrive at the site, please make sure to **sign in** and get **two name tags** (one for the front and one for the back).
- ❖ Each site is equipped with a **port-a-jon**.
- ❖ Parking at the site is **limited**, so please carpool when possible.
- ❖ **Please bring your own lunch.** Water will be provided.
- ❖ **All site participants must be at least 16 years old.**
- ❖ Only if roof is up, we still work in the rain. If the construction site is closed due to inclement weather, it will be stated on our **Information Hotline (358-5899)** by 7:15 am.

## GENERAL INFORMATION & SAFETY TIPS

- ❖ Keep in mind that you are going to be working outside. Clothing should be suitable for a construction site. Also, wear necessary clothing and products according to the weather. For example, rain gear, sunscreen, layered clothing, etc.
- ❖ Work boots with thick soles are preferable to sneakers because nails can easily go through the thin rubber soles. However, tennis shoes are allowed, especially on the roof.
- ❖ **Dress shoes, sandals, flip flops or any type of opened toed shoes are not acceptable on site at any time.** You will be asked to leave the site, if dressed inappropriately.
- ❖ Volunteers that wear **contact lenses** are asked to please wear glasses on the site because there can be a lot of dust and dirt in the air. **Goggles** are available to protect glasses/eyes from debris, which are required when using power tools. **Hard hats** will also be provided on site for necessary situations.
- ❖ If you choose to wear **gloves** while working, please bring a pair in case there are not enough.
- ❖ Those who have long hair may want to wear it up to avoid losing visibility.

## HAND TOOLS

It is **not** necessary to bring any supplies with you to the site. Richmond Habitat will always have enough tools to accommodate our volunteers. If you do bring any hand tools, please be sure to label them clearly with your name. **RMHFH will not be responsible for any lost items.** Please **do not** bring your own power tools.

**Our Construction Supervisors will provide safety training and instructions at the beginning of each workday, which is at 8:45 am.**

*All walk-on volunteers please call the Information Hotline (358-5899) for open sites.*